

<b>IBSA Account Manager:</b>				
<b>Company name:</b>				
<b>Trading name:</b>				
<b>ABN:</b>				
<b>Trading address:</b>				
<b>Suburb:</b>		<b>State:</b>		<b>Postcode:</b>
<b>Billing address:</b>				
<b>Suburb:</b>		<b>State:</b>		<b>Postcode:</b>
<b>Contact name:</b>			<b>Position:</b>	
<b>Phone:</b>		<b>Mobile:</b>		<b>Fax:</b>
<b>Email:</b>			<b>Website:</b>	
<b>Business structure:</b>				
<input type="checkbox"/> Sole trader		<input type="checkbox"/> Partnership		<input type="checkbox"/> Pty Ltd company
<input type="checkbox"/> Other				
<b>Nature of the business:</b>				
<b>How long has the business been in operation?</b>			<b>Amount of credit requested: \$</b>	
<b>Trade references (you must supply a minimum of three)</b>				
<b>Company name</b>	<b>Contact name</b>	<b>Phone</b>	<b>Years trading with them</b>	<b>Ave. mthly credit</b>
				\$
				\$
				\$
				\$
<i>I certify that the above information is true and correct, and that I am authorised to make this application for credit. I have read and accepted, for myself and on behalf of the organisation, the credit terms and conditions below. The IBSA online store terms and conditions are located at: <a href="http://www.ibsa.org.au/products-and-services/ibsa-online-store-terms.aspx">www.ibsa.org.au/products-and-services/ibsa-online-store-terms.aspx</a> which form part of, and are intended to be read in conjunction with, this Credit Account Application. I agree to be bound by these conditions.</i>				
<b>Name of applicant:</b>			<b>Signature:</b>	
<b>Position:</b>			<b>Date:</b>	

**Please complete and return to IBSA**

☎ 03 9815 7001

✉ [sales@ibsa.org.au](mailto:sales@ibsa.org.au)

**Credit Terms and Conditions**

Orders placed online require payment at the time of purchase. A customer wishing to purchase products on credit from Innovation & Business Skills Australia (IBSA) must be approved by an IBSA Account Manager. A customer wishing to purchase bookshop products on credit must contact an IBSA Account Manager to discuss their order and credit requirements. If the customer is either an individual or an international organisation the products must be pre- paid. Payment terms are 14 days from invoice date. Should you/your organisation have monies outstanding with IBSA for 30+ days, your order will not be authorised. Approval of business credit will be subject to a credit check. The applicant will be advised of the outcome of the business credit application.

<b>INTERNAL PURPOSES ONLY:</b>	
<b>Application received:</b>	/ /
<b>Application: (circle one)</b>	Approved/Not Approved
<b>Authorised by:</b>	
<b>Position:</b>	
<b>Date of approval:</b>	/ /
<b>Signature</b>	