



Australian Government

Department of Education, Employment
and Workplace Relations



Training and Education

Training Package

TAE10

mapping to previous version
and
Skills Sets

Contents

Changes to the Training Package with this release	3
Changes to the qualifications	3
Mapping of qualifications	4
Mapping of native units of competency	5
Mapping of imported units	9
Skill Sets in this training package.....	13
Assessor Skill Set.....	13
Enterprise trainer Skill Set	13
Enterprise trainer and assessor Skill Set	13
Sustainable practice Skill Set	14
Workplace supervisor	14

Changes to the Training Package with this release

TAE10 Training and Education Training Package represents an evolution, much like that which occurred with the update of TAA04 from BSZ98. TAE10, in conjunction with TAA50104 Diploma of Training and Assessment contained in the companion TAA04 Training and Assessment Training Package, now represents a framework of qualifications catering for those who operate across the breadth of the professional levels of VET.

Certificate IV in Training and Assessment has been reviewed and the revised qualification TAE40110 contains changes that reflect improvements as a consequence of the extensive delivery over the past six years, consideration of current best practice, and editing of content intended to place the units into an appropriate context.

Two new qualifications at the vocational graduate level have been introduced to the package in language, literacy and numeracy reflecting the need for professional development in this area.

Four qualifications have been relocated from BSB07 Business Services Training Package, that focus on management (learning) and international education services. TAE10 Training and Education Training Package is considered to be a more appropriate location for these qualifications and their presence represents a logical complement to the career pathways for professional career development in VET.

Changes to the qualifications

The only qualification to change significantly in this Training Package is TAE40110 Certificate IV in Training and Assessment. This has seen a number of changes reflecting stakeholder and user feedback on the structure and unit design of the previous TAA40104 qualification. In particular, the group of 'learning environment' units has been removed from the suite with the relevant elements, range statements, required skills and knowledge, and critical aspects of evidence included into a number of the other units in TAE40110.

The units *TAADEL401B Plan and organise group-based delivery* and *TAADEL402B Facilitate group-based learning* have been consolidated into a single, more coherent unit reflecting the underlying intent of both these units: *TAEDEL401A Plan, organise and deliver group-based learning*. Similarly, *TAADEL403B Facilitate individual learning* and *TAADEL404B Facilitate work-based learning* have been merged to become *TAEDEL402A Plan, organise and facilitate learning in the workplace*. Both *TAEDEL401A* and *TAEDEL402A* are core units in TAE40110 Certificate IV in Training and Assessment, and address a range of issues around the skills required to deliver training and assessment in a range of contexts to a range of audiences – from workplaces to classrooms, one-on-one facilitation to large group delivery.

TAAASS401C Plan and organise assessment has been enhanced and is now represented by *TAEASS401A Plan assessment activities and processes*, which includes in particular developing simple assessment tools.

TAAASS403B Develop assessment tools has been enhanced and added to the Diploma and has also been made available as an elective in TAE40110 as *TAEASS502A Design and develop assessment tools*. Distinction has been made between assessment tools and instruments to make the differences clearer. It is seen to be a better fit at diploma level.

Mapping of qualifications

Code and title of TAE10 qualification	Code and title of related TAA04 qualification	Comments in relation to previous version of this Training Package
TAE40110 Certificate IV in Training and Assessment	TAA40104 Certificate IV in Training and Assessment	Revised qualification – outcomes deemed as equivalent to TAA40104
TAE50310 Diploma of International Education Services	BSB50907 Diploma of International Education Services	Same qualification – relocated from BSB07
TAE70110 Vocational Graduate Certificate in Adult Language, Literacy and Numeracy Practice		New qualification
TAE70210 Vocational Graduate Certificate in Management (Learning)	BSB70108 Vocational Graduate Certificate in Management (Learning)	Same qualification – relocated from BSB07
TAE70310 Vocational Graduate Certificate in International Education Services	BSB70207 Vocational Graduate Certificate in International Education Services	Same qualification – relocated from BSB07
TAE80110 Vocational Graduate Diploma of Adult Language, Literacy and Numeracy Leadership		New qualification
TAE80210 Vocational Graduate Diploma of Management (Learning)	BSB80108 Vocational Graduate Diploma of Management (Learning)	Same qualification – relocated from BSB07

Mapping of native units of competency

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
TAEASS301A Contribute to assessment	TAAASS301C Contribute to assessment	E	Re-written unit
TAEASS401A Plan assessment activities and processes	TAAASS401C Plan and organise assessment	N	Unit enhanced to include a new element on developing simple assessment tools
TAEASS402A Assess competence	TAAASS402C Assess competence	E	Re-written unit
TAEASS403A Participate in assessment validation	TAAASS404B Participate in assessment validation	E	Re-written unit
TAEASS502A Design and develop assessment tools	TAAASS403B Develop assessment tools	N	Unit enhanced to make the distinction between tools and instruments clearer – provides a better fit at diploma level
TAEDEL301A Provide work skill instruction	TAADEL301C Provide training through instruction and demonstration of work skills	E	Re-written unit
TAEDEL401A Plan, organise and deliver group-based learning	TAADEL401B Plan and organise group-based delivery TAADEL402B Facilitate group-based learning	E	Units merged and content re-written
TAEDEL402A Plan, organise and facilitate learning in the workplace	TAADEL403B Facilitate individual learning TAADEL404B Facilitate work-based learning	E	Units merged and content re-written
TAEDEL403A Coordinate and facilitate distance-based learning	TAADEL405B Coordinate and facilitate distance-based learning	E	Re-written unit
TAEDEL404A Mentor in the workplace	Nil		New unit – no equivalent in TAA04
TAEDEL501A Facilitate e-learning	TAADEL501B Facilitate e-learning	E	Re-written unit
TAEDES401A Design and develop learning programs	TAADES402B Design and develop learning programs	N	Rewritten unit – incorporates some elements of ENV units
TAEDES402A Use training packages and accredited	TAADES401B Use Training Packages to meet client	N	Rewritten unit – incorporates some elements of

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
courses to meet client needs	needs		ENV units
TAEEDU401A Coordinate provision of pastoral care services to international students	Nil	E	Same as BSBEDU401A – unit associated with the relocation of BSB07 qualifications
TAEEDU501A Facilitate international education compliance	Nil	E	Same as BSBEDU501A – unit associated with the relocation of BSB07 qualifications
TAEEDU502A Manage international education issues and incidents	Nil	E	Same as BSBEDU502A – unit associated with the relocation of BSB07 qualifications
TAEEDU503A Manage international student recruitment and selection	Nil	E	Same as BSBEDU503A – unit associated with the relocation of BSB07 qualifications
TAEEDU504A Manage international education and training processes	Nil	E	Same as BSBEDU504A – unit associated with the relocation of BSB07 qualifications
TAEEDU505A Manage international client accommodation services	Nil	E	Same as BSBEDU505A – unit associated with the relocation of BSB07 qualifications
TAEEDU506A Facilitate international education events and programs	Nil	E	Same as BSBEDU506A – unit associated with the relocation of BSB07 qualifications
TAEEDU507A Manage transnational offshore education programs	Nil	E	Same as BSBEDU507A – unit associated with the relocation of BSB07 qualifications
TAEEDU508A Manage international education financial and administrative processes	Nil	E	Same as BSBEDU508A – unit associated with the relocation of BSB07 qualifications
TAEEDU509A Use information to enhance international education work role performance	Nil	E	Same as BSBEDU509A – unit associated with the relocation of BSB07 qualifications
TAEEDU701A Investigate current trends in internationalisation of education	Nil	E	Same as BSBEDU701A – unit associated with the relocation of BSB07 qualifications
TAEEDU702A Develop international onshore education programs and projects	Nil	E	Same as BSBEDU702A – unit associated with the relocation of BSB07 qualifications
TAEEDU703A Establish transnational offshore education initiatives	Nil	E	Same as BSBEDU703A – unit associated with the relocation of BSB07 qualifications
TAEEDU704A Conduct applied international education research	Nil	E	Same as BSBEDU704A – unit associated with the relocation of BSB07 qualifications
TAELED703A Implement improved learning practice	Nil	E	Same as BSBLED703A – unit associated with the

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
			relocation of BSB07 qualifications
TAELED704A Review enterprise e-learning systems and solutions implementation	Nil	E	Same as BSBLED704A – unit associated with the relocation of BSB07 qualifications
TAELLN401A Address adult language, literacy and numeracy skills	TAALLN401B Address language, literacy and numeracy issues within learning and assessment practice	E	Re-written unit
TAELLN501A Support the development of adult language, literacy and numeracy skills	Nil		New unit – no equivalent in TAA04
TAELLN701A Analyse and apply adult literacy teaching practices	Nil		New unit – no equivalent in TAA04
TAELLN702A Analyse and apply adult numeracy teaching practices	Nil		New unit – no equivalent in TAA04
TAELLN703A Develop English language skills of adult learners	Nil		New unit – no equivalent in TAA04
TAELLN704A Implement and evaluate delivery of adult language, literacy and numeracy skills	Nil		New unit – no equivalent in TAA04
TAELLN705A Design and conduct pre-training assessment of adult language, literacy and numeracy skills	Nil		New unit – no equivalent in TAA04
TAELLN706A Lead the delivery of adult language, literacy and numeracy support services	Nil		New unit – no equivalent in TAA04
TAELLN801A Analyse policy and formulate strategic language, literacy and numeracy response	Nil		New unit – no equivalent in TAA04
TAELLN802A Research and implement new adult language, literacy and numeracy practices	Nil		New unit – no equivalent in TAA04
TAELLN803A Formulate workplace strategy for adult language, literacy and numeracy skill development	Nil		New unit – no equivalent in TAA04
TAELLN804A Design programs to develop adult language, literacy and numeracy skills	Nil		New unit – no equivalent in TAA04
TAELLN805A Formulate strategy for adult language,	Nil		New unit – no equivalent in TAA04

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
literacy and numeracy skill development in a community program			
TAELLN806A Initiate, develop and evaluate adult language, literacy and numeracy resources	Nil		New unit – no equivalent in TAA04
TAELLN807A Design, implement and evaluate an adult language, literacy and numeracy professional development program	Nil		New unit – no equivalent in TAA04
TAESUS501A Analyse and apply sustainability skills to learning programs	Nil		New unit – no equivalent in TAA04
TAETAS401A Maintain training and assessment information	TAATAS401B Maintain information requirements of training and/or assessment organisations	E	Re-written unit
TAETAS501A Undertake organisational training needs analysis	Nil	E	Same as TAATAS501B – unit associated with the relocation of BSB07 qualifications
Nil	TAAENV401B Work effectively in vocational education and training		Unit deleted and relevant content included in TAEDES401A and TAEDES402A
Nil	TAAENV402B Foster and promote an inclusive learning culture		Unit deleted and relevant content included in TAEDES401A and TAEDES402A
Nil	TAAENV403B Ensure a healthy and safe learning environment		Unit deleted and relevant content included in TAEDES401A and TAEDES402A
Nil	TAAENV404B Develop innovative ideas at work		Unit deleted

Mapping of imported units

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
BSBAUD402B Participate in a quality audit	BSBAUD402B Participate in a quality audit	E	Same unit
BSBCMM401A Make a presentation	BSBCMM401A Make a presentation	E	Same unit
BSBCOM501B Identify and interpret compliance requirements	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBCUS501A Manage quality customer service	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBDIV701A Develop cross cultural communication and negotiation strategies	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBFIM501A Manage budgets and financial plans	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBFIM701A Manage financial resources	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBHRM505A Manage remuneration and employee benefits	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBIND302A Work effectively in the international education services industry	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBINM501A Manage an information or knowledge management system	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBINN501A Establish systems that support innovation	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBINN502A Build and sustain an innovative work environment	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBINN601A Manage organisational change	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBINN801A Lead innovative thinking and practice	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBITB701A Implement advanced electronic	Nil	E	Unit associated with the relocation of BSB07

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
technologies			qualifications
BSBLED401A Develop teams and individuals	BSBLED401A Develop teams and individuals	E	Same unit
BSBLED501A Develop a workplace learning environment	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED701A Lead personal and strategic transformation	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED702A Lead learning strategy implementation	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED705A Plan and implement a mentoring program	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED706A Plan and implement a coaching strategy	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED707A Establish career development services	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED708A Conduct a career development session	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED709A Identify and communicate trends in career development	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBLED710A Develop human capital	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBMGT502B Manage people performance	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBMGT516A Facilitate continuous improvement	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBMGT616A Develop and implement strategic plans	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBMKG413A Promote products and services	BSBMKG413A Promote products and services	E	Same unit
BSBMKG513A Promote products and services to international markets	Nil	E	Unit associated with the relocation of BSB07 qualifications

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
BSBMKG516A Profile international markets	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBOHS509A Ensure a safe workplace	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBPMG510A Manage projects	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBPMG609A Direct procurement and contracting for a project program	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBREL402A Build client relationships and business networks	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBREL501A Build international client relationships	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBREL502A Build international business networks	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBREL701A Develop and cultivate collaborative partnerships and relationships	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBRES401A Analyse and present research information	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBRES801A Initiate and lead applied research	Nil	E	Unit associated with the relocation of BSB07 qualifications
BSBWOR401A Establish effective workplace relationships	Nil	E	Unit associated with the relocation of BSB07 qualifications
CHCCS405A Work effectively with culturally diverse clients and co workers	Nil	E	Unit associated with the relocation of BSB07 qualifications
CHCORG14B Manage a service organisation	Nil	E	Unit associated with the relocation of BSB07 qualifications
PSPHR616A Manage performance management system	Nil	E	Unit associated with the relocation of BSB07 qualifications
PSPMNGT614A Facilitate knowledge management	Nil	E	Unit associated with the relocation of BSB07 qualifications

Code and title of TAE10 unit	Code and title of related TAA04 unit(s)	Equivalent	Comments in relation to previous version of this Training Package
TAAASS501B Lead and coordinate assessment systems and services	TAAASS501B Lead and coordinate assessment systems and services	E	Same unit
TAADES502B Design and develop learning resources	TAADES502B Design and develop learning resources	E	Same unit

Skill Sets in this training package

Assessor Skill Set

Target Group	Individuals wishing to obtain the assessment competencies to assess according to AQTF requirements.
Units	<p>TAEASS401A Plan assessment activities and processes</p> <p>TAEASS402A Assess competence</p> <p>TAEASS403A Participate in assessment validation</p>
Pathway	The TAEASS units provide credit towards TAE40110 Certificate IV in Training and Education.
Suggested form of words for Statement of Attainment	These units from TAE10 Training and Education Training Package when used with relevant vocational competencies meet industry requirements for assessors.

Enterprise trainer Skill Set

Target Group	Individuals who train others within a workplace. The training may be accredited or non-accredited. The role may involve some coaching at individual or small group level.
Units	<p>TAEDEL301A Provide work skill instruction</p> <p>BSBCMM401A Make a presentation</p>
Pathway	These units are elective units and provide credit towards TAE40110 Certificate IV in Training and Assessment.
Suggested form of words for Statement of Attainment	These units meet industry requirements for enterprise trainers.

Enterprise trainer and assessor Skill Set

Target Group	Enterprise trainers and assessors working in an enterprise registered training organisation (RTO) or in an enterprise that works together with an RTO in an auspicing arrangement. These people deliver and assess nationally endorsed units or
--------------	---

	qualifications.
Units	<p>TAEASS401A Plan assessment activities and processes</p> <p>TAEASS402A Assess competence</p> <p>TAEASS403A Participate in assessment validation</p> <p>TAEDEL301A Provide work skill instruction</p>
Pathway	These units provide credit towards TAE40110 Certificate IV in Training and Education.
Suggested form of words for Statement of Attainment	These units from TAE10 Training and Education Training Package meet industry requirements for enterprise trainers and assessors.

Sustainable practice Skill Set

Target Group	All trainers and assessors. In the first instance those who have a specific role in delivering green skills or who train and assess in sectors where green skills development is identified as a priority.
Units	<p>TAESUS501A Analyse and apply sustainability skills to learning programs</p>
Pathway	This unit is an elective unit and provides credit towards the TAA50110 Diploma of Training and Assessment.
Suggested form of words for Statement of Attainment	This unit from TAE10 Training and Education Training Package meets industry requirements for those engaged in developing green skills in the VET sector.

Workplace supervisor

Target Group	Supervisors and managers involved in developing the skills of their team. In particular these competencies are identified as essential skills for those engaged in supervising apprentices.
Units	<p>TAEASS301A Contribute to assessment</p> <p>TAEDEL301A Provide work skill instruction</p>

	TAEDEL404A Mentor in the workplace
Pathway	These units provide credit towards TAE40110 Certificate IV in Training and Assessment.
Suggested form of words for Statement of Attainment	These units from TAE10 Training and Education Training Package meet industry requirements for mentoring apprentices and trainees.