

BSB50907: Diploma of International Education Services

This qualification reflects the role of individuals working in international education administration who apply a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

International education work contexts include international onshore education, transnational offshore education, international projects and exchange or study abroad programs. A range of education sectors and organisations (public and private) provide international education. Sectors include higher education, vocational education and training, schools, English Language Intensive Courses for Overseas Students (ELICOS) and preparatory (foundation, bridging and enabling courses).

BSB70207: Graduate Certificate in International Education Services

This qualification reflects the role of individuals who apply both broad and highly specialised knowledge and skills in the field of international education; their roles involve making significant, high level and independent judgements within major, broad or specialised planning, design, operational, technical or management functions. They may also have responsibility and broad ranging accountability for the structure, management and output of the work of others or for discrete functions.

International education work contexts include international onshore education, transnational offshore education, international projects and exchange or study abroad programs. A range of education sectors and organisations (public and private) provide international education. Sectors include higher education, vocational education and training, schools, English Language Intensive Courses for Overseas Students (ELICOS) and preparatory (foundation, bridging and enabling courses).

Job Roles

Job roles and titles vary across different industry sectors. Possible job titles relevant to these qualifications include:

- Accommodation Coordinator
- Assistant Marketing Coordinator
- AusAID Liaison Officer
- Deputy Principal (schools sector)
- Director of Student Administration
- Director of Studies
- ELICOS Director
- Enrolment or Admissions Officer
- Head of Boarding House
- International Admissions Coordinator or Officer
- International Liaison Officer
- International Programs Coordinator

- International Student Academic Adviser
- International Student Coordinator
- International Student Orientation Program Coordinator
- Manager, International Student Admissions or Administration
- Manager or Coordinator, International Student Support Services
- Manager or Liaison Officer, International Marketing
- Student Union Officer, International Student Programs
- Study Abroad and Exchange Coordinator or Manager
- Coordinators, managers or officers in government agencies or peak bodies.

For more information please go to: <http://www.ntis.gov.au>